

January 25, 2024

1. Call to Order and Determination of Quorum

The Bosque Central Appraisal District (BCAD) Board of Directors (BOD) met in open session at 9293 Highway 6, Meridian, Texas. The meeting was called to order at 12:56 p.m. by Sidney Carlisle.

Members Present: Ms. Sidney Carlisle, Mr. Michael Myers, Mr. Tom Nichols, and Mr. Joe Winters

Members Absent: Ms. Arlene Swiney

Others Present: Mr. Chris Moser and Mr. Justin Neuman (BCAD)

2. Swearing in of 2024-2025 Elected Board of Director Candidates

The Oath of Office was conducted by Chris Moser (BCAD and Notary Public) for all board members present.

3. Election of Officers

A nomination for Chairperson was made by Mr. Winters for Sidney Carlisle. Mr. Myers made motion for nominations to cease with all present voting yes.

At this point, the meeting was turned over to Chairperson Carlisle to conduct the rest of the election and meeting.

A nomination of Mike Myers for Vice Chairperson was made by Mr. Winters, with Ms. Carlisle making motion to cease nominations. All present voted yes.

A nomination of Tom Nichols for Secretary was made by Mr. Winters with Mr. Myers making motion to cease nominations. All present voted yes.

4. Audience with Individuals or Committees Making a Report, Request or Comment and Consider Complaints

Cyr letter was read and discussed. A motion to disregard letter was made by Ms. Carlisle and seconded by Mr. Myers with all present in favor.

5. Discuss and Approve Bank account signatures and Safety Deposit Privileges

A motion to approve Sidney Carlisle, Tom Nichols, Chris Moser and Justin Neuman to sign checks and to have safety deposit access in addition with Michael Myers was made by Ms. Carlisle and seconded by Mr. Nichols. The motion carried with all in favor, as follows: Carlisle- yes / Myers - yes/ Winters - yes / Nichols- yes

6. CONSENT AGENDA – These items may be acted upon by one motion. No separate discussion or vote on any of the items will be had unless requested by a Board member.

- a. **Approval of BOD Meeting Minutes for December 28, 2023**
- b. **October and November 2023 Financial Reports**
- c. **Review and Approve Supplemental Records**

A motion to approve all items under consent agenda was made by Mr. Winters and seconded by Mr. Myers. The motion carried with all in favor, as follows: Carlisle- yes / Myers - yes/ Winters - yes / Nichols- yes

7. **Discuss and Approve Letter of Engagement from Pattillo, Brown & Hill, L.L.P. for 2023 Financial Audit**
A motion to approve the Letter of Engagement from Pattillo, Brown & Hill, L.L.P. for the 2023 Financial Audit was made by Mr. Winters and seconded by Mr. Myers. The motion carried with all in favor, as follows: Carlisle- yes / Myers - yes/ Winters - yes / Nichols- yes
8. **Presentation and Approval of 2022 Financial Audit by Pattillo, Brown & Hill, LLP**
Tabled
9. **Discussion and Approval of the ESD and Hospital Districts being able to vote in the BOD Election Process**
A motion to approve the ESD and Hospital Districts being able to vote in the BOD Election Process was made by Mr. Nichols and seconded by Mr. Winters. The motion carried with all in favor, as follows: Carlisle- yes / Myers - yes/ Winters - yes / Nichols- yes
10. **Chief Appraiser Report**
Building update – Building sold, looking for other options.
State Report- Publication #96-1930 – BCAD in top 7
January Mailouts – mailouts will be going out end of January

Executive Session Pursuant to Texas Government Code 551.071 – Consultation with Attorney; Section 551.072 – Deliberation Regarding Real Property; Section 551.074 – Personnel Matters

The BOD did not meet in Executive Session.

11. **Discuss Future Agenda Items – Discuss new BOD member**
12. **Discuss and Set Date and Time of Next Meeting – The next meeting date will be on March 14, 2024 @ 1:00 p.m.**
13. **Adjournment – A motion to adjourn was made at 1:21 p.m. by Ms. Carlisle and seconded by Mr. Myers. Motion carried with all in favor.**

Minutes are transcribed from notes taken by Secretary Tom Nichols with no recording.

Respectfully submitted by Michele DeLeon: 


Acting Chairperson


Acting Secretary

3-14-24
Date of Approval