

BOSQUE

CENTRAL APPRAISAL DISTRICT

April 20, 2023

1. Call to Order and Determination of Quorum

The Bosque Central Appraisal District (BCAD) Board of Directors (BOD) met in open session at 9293 Highway 6, Meridian, Texas. The meeting was called to order at 1:00 p.m. by Chairperson Sidney Carlisle.

Members Present: *Ms. Sidney Carlisle, Mr. Michael Myers, Mr. Donnie Edwards, Mr. Harold Leigh, and Mr. Joe Winters*

Members Absent: *Ms. Arlene Swiney*

Others Present: *Mr. Chris Moser and Mr. Justin Neuman (BCAD)*

2. Audience with Individuals or Committees Making a Report, Request or Comment and Consider Complaints

None

3. Deliver, Discussion, and possible action regarding recently filed complaints

Complaint #1 – no action could be taken. BOD does not have jurisdiction on the ARB

Complaint #2 – response letter was approved to be mailed to complainant

4. CONSENT AGENDA – These items may be acted upon by one motion. No separate discussion or vote on any of the items will be had unless requested by a Board member.

a. **Approval of BOD Meeting Minutes for February 2, 2023**

b. **January and February 2023 Financial Reports**

c. **Review and Approve Supplemental Records**

A motion to approve all items under consent agenda was made by Mr. Edwards and seconded by Mr. Myers.

The motion carried with all in favor, as follows: Leigh- yes / Winters- yes/ Myers- yes / Edwards- yes

5. Discussion and Approval of the 2021 Financial Audit

A motion to approve the 2021 Financial Audit from Pattillo, Brown & Hill, L.L.P. was made by Mr. Leigh and seconded by Mr. Winters. The motion carried with all in favor, as follows: Leigh- yes / Winters- yes/ Myers- yes / Edwards- yes

6. Discussion and Approval of Office Space

A motion to approve researching office space upgrade was made by Mr. Leigh and seconded by Mr. Myers. The motion carried with all in favor, as follows: Leigh- yes / Winters- yes/ Myers- yes / Edwards- yes

7. Discussion and Approval of Bid for new Server

A motion to approve Bid from BIS Consulting for new server was made by Mr. Edwards and seconded by Mr. Myers. The motion carried with all in favor, as follows: Leigh- yes / Winters- yes/ Myers- yes / Edwards- yes

8. Discussion and Approval of Bid for new Computers

A motion to approve Bid from BIS Consulting for new computers was made by Mr. Winters and seconded by Mr. Leigh. The motion carried with all in favor, as follows: Leigh- yes / Winters- yes/ Myers- yes / Edwards- yes

9. Discussion and Approval of Resolution #2023/001 for Chief Appraiser Authorization to Increase Compensation for Appraisal Review Board Service

A motion to approve Chief Appraiser authorization to increase compensation for the ARB services based on the allocated funds approved by the BOD yearly Budget was made by Mr. Edwards and seconded by Mr. Winters. The motion carried with all in favor, as follows: Leigh- yes / Winters- yes/ Myers- yes / Edwards- yes

10. Chief Appraiser Report

- **Public Speaking Engagements** – A report was given on CA speaking engagements so far for the year
- **Notices** – *finishing up data entry*
- **MAPS** – *passed state audit*

Executive Session Pursuant to Texas Government Code 551.071 – Consultation with Attorney; Section 551.072 – Deliberation Regarding Real Property; Section 551.074 – Personnel Matters

The BOD did not meet in Executive Session.

11. Discuss Future Agenda Items – Building

12. Discuss and Set Date and Time of Next Meeting – *The next meeting date will be 5/25/2023 @ 3:00 p.m.*

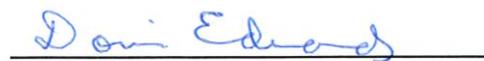
13. Adjournment – *A motion to adjourn was made at 1:40 p.m. by Mr. Winters and seconded by Mr. Myers. Motion carried with all in favor.*

Minutes are transcribed from notes taken by Secretary Donnie Edwards with no recording.

Respectfully submitted by Michele DeLeon:




Acting Chairperson


Acting Secretary


Date of Approval