

BOSQUE

CENTRAL APPRAISAL DISTRICT

February 2, 2023

1. Call to Order and Determination of Quorum

The Bosque Central Appraisal District (BCAD) Board of Directors (BOD) met in open session at 9293 Highway 6, Meridian, Texas. The meeting was called to order at 3:00 p.m. by Chairperson Sidney Carlisle.

Members Present: Ms. Sidney Carlisle, Mr. Michael Myers, Mr. Donnie Edwards, Mr. Harold Leigh, and Mr. Joe Winters

Members Absent: Ms. Arlene Swiney

Others Present: Mr. Justin Neuman (BCAD)

2. Audience with Individuals or Committees Making a Report, Request or Comment and Consider Complaints

None

3. Election of Officers

A motion to reaffirm current Board positions: Chair – Sidney Carlisle, Vice Chair – Harold W. Leigh and Secretary – Donnie Edwards was made by Mr. Winters and seconded by Mr. Myers. The motion carried with all in favor, as follows: Leigh- yes / Winters- yes/ Myers- yes / Edwards- yes

4. CONSENT AGENDA – These items may be acted upon by one motion. No separate discussion or vote on any of the items will be had unless requested by a Board member.

- a. **Approval of BOD Meeting Minutes for November 18, 2022**
- b. **November and December 2022 Financial Reports**
- c. **Review and Approve Supplemental Records**

A motion to approve all items under consent agenda was made by Mr. Leigh and seconded by Mr. Edwards. The motion carried with all in favor, as follows: Leigh- yes / Winters- yes/ Myers- yes / Edwards- yes

5. Discuss and Approve Letter of Engagement from Pattillo, Brown & Hill, L.L.P. for 2022 Financial Audit

A motion to approve the Letter of Engagement from Pattillo, Brown & Hill, L.L.P. for the 2022 Financial Audit was made by Mr. Edwards and seconded by Mr. Leigh. The motion carried with all in favor, as follows: Leigh- yes / Winters- yes/ Myers- yes / Edwards- yes

6. Presentation of 2021 Financial Audit by Pattillo, Brown & Hill, LLP

Tabled

7. Discussion and Approval of Office Space

Tabled

8. Discussion and Approval of Compensatory Time buyout

A motion to approve a compensatory time buyout of \$10,479 for Justin Neuman was made by Mr. Winters and seconded by Mr. Myers. The motion carried with all in favor, as follows: Leigh- yes / Winters- yes/ Myers- yes / Edwards- yes

9. Chief Appraiser Report

- Arbitrations & Litigations – 19 Litigations, 3 lawsuits. Going Good
- Depository Bids – Only 1 bid was received from Citizens State Bank and was accepted for next 2 years.
- EagleView – going good

Executive Session Pursuant to Texas Government Code 551.071 – Consultation with Attorney; Section 551.072 – Deliberation Regarding Real Property; Section 551.074 – Personnel Matters

**A Meeting was called into Executive Session at 3:15 p.m.
RETURN TO OPEN SESSION – 3:25 p.m.**

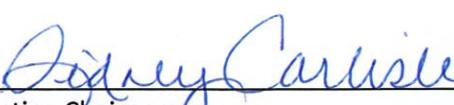
10. Discuss Future Agenda Items – *Real estate for expansion*

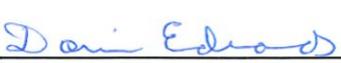
11. Discuss and Set Date and Time of Next Meeting – *The next meeting date TBD @ 3:00 p.m.*

12. Adjournment – *A motion to adjourn was made at 3:30 p.m. by Mr. Winters and seconded by Mr. Myers. Motion carried with all in favor.*

Minutes are transcribed from notes taken by Secretary Donnie Edwards and Michele DeLeon with no recording.

Respectfully submitted by Michele DeLeon: 


Acting Chairperson


Acting Secretary

4-20-23
Date of Approval